QA Process : Draft  
8/14/2015  
Terrence Adams  
Q.A. Engineer

* Clone code from repository
* Review user stories / requirements document
* Code review with developer/engineer
* Review code for test case development
* Implement code in test environment
* Perform functionality test
* Draft Test Cases
* Perform Test pass based on drafted test cases
* Log issues, bugs, or suggestions.
* Triage filed issues
* Perform regression test
* Review and identify known issues and acceptance criteria
* Establish release date based on bugs, tasks, and issues found.
  + Identify next phase of development for product
* Release code for production implementation
* Perform sanity check and verify functionality in production.